



Enrollment/Change Form

A <input type="checkbox"/> OPEN ENROLL <input type="checkbox"/> CHANGE <input type="checkbox"/> NEW ENROLL <input type="checkbox"/> REINSTATE	EFFECTIVE DATE OF CHANGE ADD/CHANGE/ CANCELLATION (MM/DD/CCYY) ____/____/____	EMPLOYER NAME	DATE OF HIRE (MM/DD/CCYY) ____/____/____	PLAN NUMBER	SUB-GROUP	CLASS
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<input type="checkbox"/> SINGLE <input type="checkbox"/> MARRIED ____/____/____ <input type="checkbox"/> SEPARATED <input type="checkbox"/> DIVORCED <input type="checkbox"/> WIDOWED	TYPE OF CHANGE <input type="checkbox"/> Add Dependent(s) * <input type="checkbox"/> Demographics <input type="checkbox"/> PCP Change <input type="checkbox"/> Retirement List Name(s) in Section C <input type="checkbox"/> COBRA Continuation Qualifying Event Date: ____/____/____ <input type="checkbox"/> Other _____
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EMPLOYEE NAME (Last)		(First)		SOCIAL SECURITY NUMBER							
EMPLOYEE DATE OF BIRTH (mm/dd/ccyy)		HOME PHONE ()		EMAIL ADDRESS							
ADDRESS (Street)			(City)	(State)		(Zip Code)					
<input type="checkbox"/> YES, I WOULD LIKE COVERAGE FOR MYSELF AND MY DEPENDENTS. (Specify last name if different from yours) Last Name First Name		Dependent Social Security Number	Date of Birth (MM/DD/CCYY)	G E N D E R	Coverage Selection	Full-Time Student? Yes No	Please list PCP below (optional)	Dental Late Entrant? Yes No	If you choose the Cigna Dental Care Option: Enter your 1 st and 2 nd choice of <u>Dental Office Number</u> below.	Existing Patient? Yes No	Check One
Employee		- -	/ /	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> Medical <input type="checkbox"/> Dental <input type="checkbox"/> Vision	<input type="checkbox"/> <input type="checkbox"/>		<input type="checkbox"/> <input type="checkbox"/>	1 st Choice - 2 nd Choice -	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> Add <input type="checkbox"/> Cancel
Dependent* Relationship		- -	/ /	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> Medical <input type="checkbox"/> Dental <input type="checkbox"/> Vision	<input type="checkbox"/> <input type="checkbox"/>		<input type="checkbox"/> <input type="checkbox"/>	1 st Choice - 2 nd Choice -	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> Add <input type="checkbox"/> Cancel
Dependent* Relationship		- -	/ /	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> Medical <input type="checkbox"/> Dental <input type="checkbox"/> Vision	<input type="checkbox"/> <input type="checkbox"/>		<input type="checkbox"/> <input type="checkbox"/>	1 st Choice - 2 nd Choice -	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> Add <input type="checkbox"/> Cancel
Dependent* Relationship		- -	/ /	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> Medical <input type="checkbox"/> Dental <input type="checkbox"/> Vision	<input type="checkbox"/> <input type="checkbox"/>		<input type="checkbox"/> <input type="checkbox"/>	1 st Choice - 2 nd Choice -	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> Add <input type="checkbox"/> Cancel
Dependent* Relationship		- -	/ /	<input type="checkbox"/> M <input type="checkbox"/> F	<input type="checkbox"/> Medical <input type="checkbox"/> Dental <input type="checkbox"/> Vision	<input type="checkbox"/> <input type="checkbox"/>		<input type="checkbox"/> <input type="checkbox"/>	1 st Choice - 2 nd Choice -	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> Add <input type="checkbox"/> Cancel

ADDITIONAL INFORMATION - * DEPENDENTS – If totally disabled prior to age 26, attach proof of disability for eligibility review. Dependents are covered under the medical plan to age 26. Proof of student status may be required for dental and/or vision coverage.

D	MEDICAL OPTIONS:	
	<input type="checkbox"/>	Consumer Advantage [®] _____
	<input type="checkbox"/>	PPO _____
	<input type="checkbox"/>	HRA _____
	<input type="checkbox"/>	HSA (with Banking) _____
	<input type="checkbox"/>	HSA (without Banking) _____
	<input type="checkbox"/>	Open Access Plus _____
	<input type="checkbox"/>	Indemnity _____
	<input type="checkbox"/>	Cigna Care Network [®] _____
	<input type="checkbox"/>	Decline Coverage _____

E	DENTAL OPTIONS:		VISION OPTIONS:	
	<input type="checkbox"/>	Cigna Traditional _____	<input type="checkbox"/>	Cigna Vision
	<input type="checkbox"/>	Cigna Dental PPO _____	<input type="checkbox"/>	Decline Coverage
	<input type="checkbox"/>	Cigna Dental EPO _____		
	<input type="checkbox"/>	Cigna Dental Care [®] DHMO _____		
	<input type="checkbox"/>	Decline Coverage		

F	FLEXIBLE SPENDING ACCOUNT OPTIONS:	
	<input type="checkbox"/>	Healthcare **
	<input type="checkbox"/>	Dependent Care **
	<input type="checkbox"/>	Decline Coverage
** If you have elected one of the Flexible Spending Accounts in this section, please complete the corresponding enrollment form included in this package.		

G	OTHER HEALTHCARE COVERAGE: Do you or your dependents have other health insurance under a group plan, HMO, or Medicare? <input type="checkbox"/> Yes <input type="checkbox"/> No				
	If yes, please provide the following:				
	MEDICARE	OTHER INSURANCE	EFFECTIVE DATE	Part A	Part B
	NAME OF PERSON COVERED MEDICAID	SOCIAL SECURITY NUMBER CARRIER	____/____/____	<input type="checkbox"/>	<input type="checkbox"/>
	- -	____/____/____	<input type="checkbox"/>	<input type="checkbox"/>	

H	The information provided above is true and correct to the best of my knowledge, and I accept the provisions on the reverse side of this form which I have read and understand.
	EMPLOYEE SIGNATURE / DATE

PROVISIONS

- In Ohio, the Cigna Dental Care (DHMO) plan is underwritten by Cigna Dental Health of Ohio, Inc. and administered by Cigna Dental Health, Inc.
- The Cigna Dental PPO and Traditional plans are underwritten or administered by Cigna Health and Life Insurance Company, with network management services provided by Cigna Dental Health, Inc.
- I agree, for myself and my covered dependents, that, in the event any health services provided are the primary responsibility of any other party by way of other group health coverage or by the act or omission of another person, I will fully inform the health plan and will execute such assignments, liens or other documents which may be necessary to enable the health plan to recover the value of the services provided. I further agree that in the event I or any of my covered dependents collect benefits or damages from any other party who has primary responsibility for services provided by the health plan, I will immediately reimburse the health plan to the extent permitted by state law.

FRAUD WARNING

Any person who, knowingly and with intent to defraud any insurance company or other person: (1) files an application for insurance or statement of claim containing any materially false information; or (2) conceals for the purpose of misleading, information concerning any material fact thereto, commits a fraudulent insurance act.

AUTHORIZATION TO DEDUCT CONTRIBUTIONS

I authorize deductions from my earnings of the required contributions, if any, toward the cost of the coverage. This authorization applies only if employee contributions are required.

SPECIAL PROVISIONS FOR EMPLOYERS WITH SECTION 125 PLANS

By allowing an individual to enroll in the health plan, other than during the open enrollment period, Cigna Health and Life Insurance Company and its affiliates do not waive any terms of its contract. Further, by allowing an individual to enroll in the health plan, other than during an open enrollment period, Cigna Health and Life Insurance Company and its affiliates do not thereby express any opinion regarding the appropriateness of the change under Section 125 of the Internal Revenue Code or the terms of the employer's Section 125 Plan.

SPECIAL STATE PROVISION

Cancellation Notice: (1) any person obligated for any part of a pre-payment may cancel such agreement within 72 hours after having signed the agreement or offer to enroll; (2) cancellation occurs when written notice of cancellation is given to the Health Insuring Corporation (HIC) or its agents or other representatives; (3) Notice of Cancellation shall be considered given the prospective subscriber mails a letter to the HIC.

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