



Starting in August 2020, Oscar will begin to pay Small Group commissions directly into broker bank accounts. In order for Oscar to deliver payment directly to you or your agency, please ensure your **W-9, Tax Identification Number (TIN), and payment information are up to date in your Broker account by July 31**. If Oscar has not received your W-9, TIN, and payment information, we will not be able to make payment to you.

Here is what you need to do:

If you are a broker, start by clicking on 'My account' in the top right Menu bar. From your Account page under '**My details**':

1. Click on '**Basic details**'
 - Verify your mailing address is correct.
 - If your mailing address is incorrect or blank, input your correct mailing address then click 'Save changes'.
2. Click on '**Get paid commissions**'
 - Verify your Tax Identification Number (SSN) is correct.
 - Verify that your most up-to-date W-9 is uploaded.
 - Verify your payment method and payment information is correct.
 - If any of the above is incorrect or blank, input or upload the correct information and click 'Save changes'.

If you are an agency principal, start by clicking on 'My account' in the top right Menu bar. From your Account page under '**Agency details**':

1. Click on the '**Agency details**' section
 - Verify your agency's mailing address is correct.
 - If your agency's mailing address is incorrect or blank, input your correct mailing address then click 'Save changes'.
2. Click on the '**Agency payment setup**' section
 - Verify your agency's Tax Identification Number (EIN) is correct.
 - Verify that your agency's most up-to-date W-9 is uploaded.

- Verify your payment method and payment information is correct.
- If any of the above is incorrect or blank, input or upload the correct information and click 'Save changes'.

Please feel free to reach out if you have any questions.