

Affiliated Physicians & Employers Health Plan

A NJ Self-Insured MEWA

Please Read:

Effective July 1, 2017, Affiliated Physicians & Employers Health Plan is changing the reinstatement policy to encourage timely payments.

If your clients account becomes terminated for non-payment, the following criteria must be met for reinstatement:

1. Arrangements must be made within two-weeks of receipt of the clients termination letter.
2. After this two-week period ends, reinstatement will not be allowed for at least one year from the termination date.
3. If arrangements have been made to allow for reinstatement, member enrollment will be updated once payment has cleared and your clients account has been processed. This process can take 7-10 business days and it is only allowed one time. ***NOTE: There will be a \$100 reinstatement fee assessed and will appear on the next invoice.***
4. The client will be required to enroll in our monthly ACH Direct Debit program and a returned ACH Direct Debit for non-sufficient funds will result in immediate termination.
5. If your clients account is terminated a second time for non-payment, the client will not be allowed to be reinstated.

In addition, effective July 1, 2017, a **\$35 non-sufficient funds (NSF) fee** will be assessed for any returned Checks/ACH Direct Debits and will appear on the next invoice.

If you have any questions or concerns regarding the information enclosed, please contact us at **1-888-606-5152**.